



CARLISLE UNITED FOOTBALL CLUB

Brunton Park, Warwick Road, Carlisle, Cumbria CA1 1LL

Main Switchboard: 03300 945 930

carlisleunitedfc

@officialcufc

enquiries@carlisleunited.co.uk

www.carlisleunited.co.uk

Kit Assistant

Carlisle United are recruiting an assistant for kit and equipment in the First Team.

Working alongside the club's Kit Manager and laundry staff, the role will include printing and distributing kit; transportation of kit and equipment for fixtures and tours; assisting in preparing all match kits in accordance with match regulations and assisting with inventory control throughout the season.

Core responsibilities:

- Pack boots for all players and football staff on matchdays and trips
- Prepare and set out the team dressing room and coaches' room ahead of all home and away fixtures including but not limited to balls, bibs and cones
- Liaise with football and ground staff to prepare and set out equipment required for training sessions, ensuring balls are at correct pressure, bibs are cleaned and ready to use daily
- To clean and tidy work areas such as boot room, equipment storage units and dressing room on matchdays
- Transport of kit and equipment as required including to away games
- Assist with laundry as and when required
- Unload matchday kit into laundry following away fixtures
- Maintain the kit van and liaise with the admin staff regarding vehicle tax, insurance, maintenance, cleaning, servicing and repairs
- To comply with all club regulations regarding policies, procedures, health and safety and security, such as the training ground locking up procedure
- All other duties that may arise from time to time and fall within the scope of the role as directed by senior staff
- Follow club policies and guidelines with regard to kit van/company vehicle use

About the candidate:

- The post holder must hold a valid UK Driving Licence
- Ability to work under pressure and to tight deadlines in an organised and methodical manner
- Excellent interpersonal and communication skills
- A genuine team player
- Displays a high level of discretion and maintains strict confidentiality
- Personable with an ability to build individual relationships
- Hardworking and enthusiastic
- Ability to be flexible and adapt to changing circumstances
- Loyal and committed
- Always maintain professional conduct
- Operate to high standards in all areas

You will comply with all the club's rules and regulations, policies and procedures.



BE JUST AND FEAR NOT





CARLISLE UNITED FOOTBALL CLUB

Brunton Park, Warwick Road, Carlisle, Cumbria CA1 1LL

Main Switchboard: 03300 945 930

carlisleunitedfc

@officialcufc

enquiries@carlisleunited.co.uk

www.carlisleunited.co.uk

You will always use your best endeavours to promote, develop, and expand the interest and reputation of the club, and not do anything that is to its detriment.

Location

Brunton Park, Warwick Road, Carlisle CA1 1LL. It is in the nature of the role that the Kit Assistant is required to, within reason, work with the First Team at various locations within the UK.

Safeguarding:

- Carlisle United is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.
- For this role you will be expected to submit to enhanced DBS Enhanced Criminal Records, and this may include checks against the Barred Lists, as such it is exempt from Rehabilitation of Offenders Act (1974).
- All convictions including spent convictions that have not been subject to filtering by the DBS should be declared.

The club reserves the right to carry out risk assessments where content has been disclosed on a DBS disclosure if it feels that it is relevant to the job requirements. Failure to satisfy the club and the EFL's safeguarding requirements may lead to the job offer being withdrawn or, if they have already started employment, summary termination of the employment.

Pre-employment checks including academic qualifications, professional registration, the right to work in the country, references and any other specifics considered essential for the post will be verified by the club before any formal.

Equality and diversity:

Carlisle United is committed to promote inclusion and to confront and eliminate discrimination and we encourage equal opportunities.

We are proud to be an equal opportunity workplace that reflects the diversity of our society and the world around us. We encourage applications from individuals regardless of their age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnership.

How to apply:

Please send a covering letter and your CV for the attention of Sarah McKnight, Club Secretary, by email to Sarah.McKnight@carlisleunited.co.uk or by post to Carlisle United, Brunton Park, Warwick Road, Carlisle CA1 1LL.

Closing date is Friday 1 December 2023.